

**William Paterson University Faculty Senate Councils
Year-End Report
Academic Year 2023-2024**

1. Council: Senate Budget & Planning Council

2. Council Members: James Alford, Atola Gerri Budd, Colleen Eren, Mariel Read Essner, David Hack, Kirsten Loewrigkeit, Judy Matthew, Ana Cristina Siqueira.

3. Council Charges and Summary of Activities:

a) Standing Charges

1. Recommend University budget policy and overall direction.
2. Advise and prioritize in matters related to institutional planning and finance.
3. Examine and review the institution's proposed budget.
4. Work with the administration in resolving fiscal concerns.

b) Priority Charges for AY 2023-2024

1. Advise the administration in planning the proposed budget for each fiscal year.
2. Develop a manual or orientation guide to establish continuity for the Council membership
3. Work with the Faculty Senate to strengthen the effectiveness of the Council.
4. Review the New Program Financial Model document (<https://wpunj.edu/dotAsset/ac9f95b6-4744-41ce-88a3-a5f50a09aa22.pdf>) and bring to Senate to discuss its role in Faculty Senate's program review.
5. Identify decision points on the budgeting timeline during which dialog with the office of the CFO could be most valuable

c) 2023-2024 Summary of Activities

The Council focused on strengthening the effectiveness of its work, on finding ways to build its relationship to the budgeting process and to the other Councils, and the adoption of a format for the manual.

The Council will implement ways to become an informational resource for other Councils and possibly Department Chairs. The Council adopted a draft manual format and will begin the creation of the manual in Fall 2024, along with the development of a clearinghouse of online resources.

The Council has yet to identify ways to engage in the budgeting timeline but will address this in the 2024-2025 academic year

2) Recommended Charges for the Next Academic Year:

It is recommended that the priority charges for 2023-2024 be extended for 2024-2025:

1. Advise the administration in planning the proposed budget for each fiscal year.
2. Develop a manual or orientation guide to establish continuity for the Council membership
3. Work with the Faculty Senate to strengthen the effectiveness of the Council.
4. Review the New Program Financial Model document (<https://wpunj.edu/dotAsset/ac9f95b6-4744-41ce-88a3-a5f50a09aa22.pdf>) and bring to Senate to discuss its role in Faculty Senate's program review.
5. Identify decision points on the budgeting timeline during which dialog with the office of the CFO could be most valuable

3) Please provide suggestions for how the council can be better utilized in the next year:

The Council could be of greater use to the University if it had a recognized role, however formal, in the budget process.